

Accounts Payable

Accrual Basis Payables

These queries give you AP voucher information based on the voucher accounting date.

VT_AP_ACCR_EXPENDITURE_DST – Accrued AP Expenses by BU	
Purpose	Lists accounts payable expenditures posted to the general ledger. Expenditures listed in this query may or may not have been paid. It includes vendor, voucher and chartfield information.
Prompts	Business unit, all chartfields, and a range of Journal Dates. A % can be used for any of the chartfield values.
Columns	Business unit, all chartfields, fiscal year and period, journal information, voucher information, vendor information, invoice information, expense amount and voucher gross amount.

VT_AP_ACCR_VCHR_PO_CNTRCT_DTL - Accrued Voucher Detail for PO-Contracts	
Purpose	Lists AP vouchers posted during the period. Expense vouchers listed in this query may or may not have been paid. Includes purchase order and contract information for those vouchers associated with a purchase order and/or contract. May also include non-expense transactions processed through the accounts payable module.
Prompts	Business unit, all chartfields, and a range of Accounting Dates. A % can be used for any of the chartfield values.
Columns	Business unit, voucher information, invoice, invoice and accounting dates, PO id, contract id, vendor, all chartfields, amount.

VT_CAFR6_VENDOR_PAYMENT_REVIEW - Review payments of vendors	
Purpose	Used by departments to verify that payments to a specific vendor used the correct contract. This is very similar to VT_AP_ACCR_VCHR_PO_CNTRCT_DTL but prompts for a specific vendor.
Prompts	Business unit, a range of Accounting Dates and Vendor ID.
Columns	Business unit, voucher information, invoice, invoice and accounting dates, PO id, contract id, vendor, all chartfields, amount.

VT_EXPENDITURE_DETAIL_QUERY – AP Expenditure Detail	
Purpose	<p>Lists all transactions associated with vouchers posted during the date range selected: crediting accounts payable, debiting expense, crediting cash, and debiting accounts payable (if paid).</p> <p>This query is similar to VT_CASH_EXPENDITURE_DETAIL_QRY except that it reports all vouchers posted, even those not yet paid. This query also prompts for account, so all transactions (AP, cash, etc.) can be included/excluded based upon the account criteria selected.</p>
Prompts	GL and AP business units, fund, dept ID, account, and a range of accounting dates
Columns	GL and AP business units, all chartfields, vendor, accounting date, voucher id, invoice id, voucher and distribution line numbers, and amount

VT_AP_JRNL_VCHR_DETAIL – AP Journal Voucher Detail	
Purpose	Lists AP journal vouchers made within a range of voucher accounting dates. Includes user info/date when the journal voucher was entered and last updated.
Prompts	GL and AP business units, all chartfields, and a range of voucher accounting dates
Columns	GL and AP business units, voucher information, invoice information, voucher accounting date, vendor name, chartfields, amount, and journal information

VT_YYYY_PRIOR_YR_PAYABLES – Prior FY Payables Vouchers	
Purpose	This report is used in year-end CAFR reporting. A new version of this query is created each year and the YYYY is replaced with the current year. It lists all vouchers with a PY prefix in the invoice number field (prior year payables).
Prompts	Business unit, all chartfields and a range of accounting dates. A % can be used for any of the chartfield values
Columns	BU, vendor id and name, voucher information, all chartfields, and monetary amount

Cash Basis Payables

These queries give you AP voucher information based on the payment date.

VT_AP_CASH_EXPENDITURE_DST – AP Cash Expense Detail	
Purpose	Lists detailed accounts payable expenditures that have been paid within a date range. It includes only expenditure accounts.
Prompts	A range of payment dates, GL and AP business units and all chartfields. A % can be used for any of the chartfield values.
Columns	GL and AP Business units, all chartfields, paid amount, journal information, voucher information, payment information, and vendor.

VT_AP_CASH_VCHR_PO_CNTRCT_DTL - AP Cash Voucher Detail for PO-Contracts	
Purpose	Similar to VT_AP_VCHR_PO_CNTRCT_DTL query but this query lists paid vouchers only. Includes purchase order and contract information for those vouchers associated with a purchase order and/or contract. May also include non-expense transactions processed through the accounts payable module.
Prompts	Business unit, all chartfields, and a range of payment dates. A % can be used for any of the chartfield values.
Columns	Business unit, voucher information, invoice, invoice and accounting dates, po id, contract id, vendor, all chartfields, amount.

VT_AP_CASH_EXP_VCHR_DTL – AP Cash Expenditure Voucher Detail	
Purpose	Lists payment and journal details for a specific accounts payable voucher. Only paid vouchers will be reported with this query.
Prompts	AP business unit and voucher id
Columns	GL and AP business units, vendor, voucher, all chartfields, amount, journal information, and payment information

VT_AP_CASH_REVEXP_DST – AP Cash DST & DSE Detail	
Purpose	Lists payment and journal details for expense and revenue vouchers originating in the accounts payable module. Only paid vouchers will be reported with this query.
Prompts	A range of payment dates, AP and GL business units and all chartfields
Columns	GL and AP business units, all chartfields, amount, journal information, voucher, payment information, and vendor

VT_AP_PAYMENTS_BU_USER – AP Pymts with UserID/Date Info	
Purpose	Detailed accounts payable voucher and payment information including userid for voucher and vendor name and address on the payment.
Prompts	Range of payment dates, AP and GL business units, and all chartfields
Columns	Voucher id, vendor name and address used for payment, payment information, invoice id and date, userid who entered voucher, last userid to update voucher information, all chartfields, and journal information

VT_CASH_EXPENDITURE_DETAIL_QRY – AP Cash Payments	
Purpose	Lists all transactions associated with paid vouchers: crediting accounts payable, debiting expense, crediting cash, and debiting accounts payable.
Prompts	GL and AP business units, fund, dept ID, and a range of payment dates
Columns	GL and AP business units, all chartfields, vendor, payment date, voucher id, invoice id, amount, and transaction type

VT_PAYMENTS_FOR_AP_BU_VENDOR – Payments for BU and Vendor	
Purpose	Lists all payments made to a specific vendor from an AP business unit
Prompts	AP business unit, vendor id, and a range of payment dates
Columns	AP business unit, vendor, voucher, invoice, invoice gross amount, payment id and date, total payment amount and voucher paid amount

VT_PAYMENTS_FOR_AP_VENDOR – Payments for a Vendor-Multiple BU's	
Purpose	Lists all payments made to a vendor from one or more business units. Similar to VT_PAYMENTS_FOR_AP_BU_VENDOR except that it is not restricted to one business unit.
Prompts	AP business unit, vendor id, and a range of payment dates – allows % to query all business units
Columns	AP business unit, vendor, voucher, invoice, invoice gross amount, payment id and date, total payment amount and voucher paid amount

VT_PAYMENTS_FOR_GL_BU_VENDOR – Payments for GL BU and Vendor	
Purpose	Lists all payments to a vendor for a GL business unit. Similar to VT_PAYMENTS_FOR_AP_BU_VENDOR except that it also prompts for GL business unit in addition to AP business unit.
Prompts	GL and AP business unit, vendor set ID, vendor id, and a range of payment dates
Columns	AP business unit, vendor, voucher, invoice, invoice gross amount, payment id and date, total payment amount and voucher paid amount

VT_PMTS_FOR_AP_VEND_DETAIL – Payments for BU and Vendor with Chartfield Detail	
Purpose	Lists all payments to a vendor for a GL business unit. Similar to VT_PAYMENTS_FOR_GL_BU_VENDOR except that it also includes chartfield information.
Prompts	GL and AP business unit, a range of payment dates, and vendor id
Columns	AP business unit, vendor, voucher, invoice, invoice gross amount, payment id and date, total payment amount and voucher paid amount, all chartfields, monetary amount, and transaction type (expense or discount)

VT_PMTS_AP_VEND_DETAIL_CF – Payments to a Vendor with Chartfield Detail	
Purpose	Lists all payments to a vendor for an AP business unit with chartfields. Similar to VT_PAYMENTS_FOR_AP_BU_VENDOR except that it also prompts for and reports chartfield values.
Prompts	AP business unit, vendor id, a range of payment dates, and all chartfields
Columns	AP business unit, vendor, voucher, invoice, invoice gross amount, payment id and date, total payment amount, voucher paid amount, all chartfields, and monetary amount

VT_AP_CASH_EXP_CANCEL_DST – AP Cash Expenditure Cancelled	
Purpose	Lists accounts payable vouchers that have been Stopped, Voided or Deleted
Prompts	Business unit, all chartfields, and a range of journal dates. A % can be used for any of the chartfield values.
Columns	GL and AP business units, all chartfields, budget period, amount, journal information, voucher information, invoice information, vendor information, date cancelled, and date voucher closed

VT_AP_CASH_EXP_DST_PAY_METHOD– AP cash exp detail-pay method	
Purpose	Lists all payments and the payment method for vouchers for a given business unit and set of criteria.
Prompts	Range of payment dates, GL business unit, AP business unit, dept ID, fund, account, program, project/grant, class (chartfield prompts may use % for all)
Columns	GL business unit, AP business unit, dept ID, fund, account, account description, program, project, class, budget period, prorated payment amount, "APV", journal ID, line #, journal date, journal status, voucher, voucher line, voucher distribution line, sequence, invoice, invoice date, payment reference, payment date, vendor, vendor name, line description, payment method

VT_AP_CASH_REV_REFUND_DST– AP rev ref cash basis detail	
Purpose	Lists all payments that are a refund of revenue for a given business unit and set of criteria.
Prompts	Range of payment dates, GL business unit, AP business unit, dept ID, fund, account, program, project/grant, class
Columns	GL business unit, AP business unit, dept ID, fund, account, account description, program, project, class, budget period, prorated payment amount, "APV", journal ID, line #, journal date, journal status, voucher, voucher line, voucher distribution line, sequence, invoice, invoice date, payment reference, payment date, vendor, vendor name, description

Miscellaneous

VTAPQ001 - Vendor information from the vendor table	
Purpose	Lists vendor information found in the vendor setup tables
Prompts	Set ID and Vendor ID
Columns	Vendor id, name1, name2, vendor status, vendor class, vendor persistence, address seq number, effective date, phone, payment method, hold payment, separate payment, payment handling, vendor type & description, vendor service type and primary switch

VT_AP_BU_VENDOR_NAME_LIST - Listing of vendors used by AP Business Unit	
Purpose	Lists vendors for which accounts payable vouchers have been created by an AP business unit within a date range
Prompts	AP Business unit and a range of accounting dates
Columns	AP business unit, vendor id and name

VT_AP_VCHR_DTL_ORIGIN – AP Voucher Detail with Origin	
Purpose	Lists AP vouchers posted and paid during the period. Includes purchase order information for those vouchers associated with a purchase order. May also include non-expense transactions processed through the accounts payable module. Similar to VT_AP_CASH_VCHR_PO_CNTRCT_DTL but does not include contract information and prompts for voucher accounting date rather than payment date.
Prompts	GL and AP business units, a range of accounting dates, and all chartfields. A % can be used for any of the chartfield values.
Columns	GL and AP business units, voucher, invoice information accounting and payment dates, po id, vendor, all chartfields, amount, and origin

VT_AP_DIST_DTL – AP voucher details with OPERID	
Purpose	Lists accounts payable voucher details for those vouchers processed by a given userid for a range of accounting dates
Prompts	GL and AP business units, a range of accounting dates, all chartfields, and userid. A % can be used for any of the chartfield values.
Columns	GL and AP business units, voucher information, entered date, accounting date, all chartfields, monetary amount and userid

VT_AP_VCHR_INV_DT_STATUS – Vchrs by invoice dt range	
Purpose	Lists voucher header and payment data for a given range of invoice dates
Prompts	GL and AP business units, invoice date range, and Vendor ID. A % can be used for the AP unit and vendor ID.
Columns	GL and AP business units, voucher id, invoice and invoice date, vendor id and name, accounting date, gross amount, due date, payment date, payment reference, paid amount, pay status, payment cancel post status, date cancelled, cancel action, cancel descr, voucher close status and date closed

VT_BDA_USAGE – BDA# Usage on A/P Vouchers	
Purpose	Lists vouchers generated by a business unit that are against a BDA. (i.e. They have an invoice number that begins with BDA.)
Prompts	Range of accounting dates, GL and AP business units, and a range of accounting dates
Columns	AP business unit, voucher id, vendor id, vendor state, accounting date, voucher line, BDA#, description and amount

VT_ACCOUNT_EXP_PROJECT_DTL– Accr Exp Detail for Projects	
Purpose	Lists transactions that use a project ID and provides vendor, journal and chartfield information
Prompts	Range of journal dates, GL business unit, dept ID, fund, account, program, project/grant, class (chartfields may use % for all)
Columns	GL business unit, dept ID, fund, account, account description, program, project, project description, class, amount, source, journal ID, line #, journal date, status, transaction reference/AP voucher, line, distribution line, vendor, vendor name